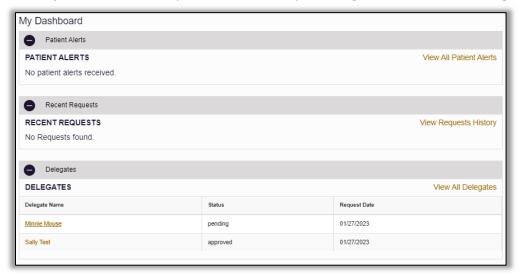
How to Manage K-TRACS Delegates

Navigate to the K-TRACS portal at https://kansas.pmpaware.net/login and login to your account.

1.) On the My Dashboard screen you will see a list of your delegates. Click View All Delegates.



 Click on the delegate to display their information below and select Approve (when a new delegate adds you as a supervisor on their account) or Reject (when a delegate changes employers).

