

January 23, 2018

To whom it may concern:

On December 21, 2017, the Kansas State Board of Pharmacy (Board) approved amendments to K.A.R. 68-7-12a, which became effective January 12, 2018. These amendments include new requirements for non-resident pharmacies registered in Kansas.

Kansas law now requires each registered non-resident pharmacy to provide the Board with proof of a satisfactory inspection of the pharmacy conducted within the previous 18-month period and designate a Kansas-licensed pharmacist-in-charge (PIC). While these changes are already in effect, the Board has granted a waiver through June 30, 2018 to afford currently registered non-resident pharmacies sufficient time to comply and minimize any economic impact to the pharmacy.

During the 2018 renewal period (May 15 – June 30, 2018), in addition to completing the renewal application, you will be required to do the following to remain registered in Kansas:

1. Provide an inspection report conducted at the current physical location of the pharmacy no more than 18 months prior to the date of renewal.
 - a. The inspection can be completed by the resident state Board of Pharmacy or the National Association of Boards of Pharmacy through their Verified Pharmacy Program® (VPP®). Self-inspection reports will not be accepted.
 - b. This will be a continuing requirement for all annual renewals.
2. Designate a Kansas-licensed pharmacist as the PIC.
 - a. The pharmacy can provide the Kansas-license number for the current PIC or designate a new PIC licensed in Kansas using the BA-50 PIC Change Form, which can be found on the Board website.
 - b. The BA-50 should include the signatures of the outgoing and incoming PIC and be submitted with the 2018 renewal.
 - c. Non-Kansas licensed pharmacists should contact NABP to begin the Electronic Licensure Transfer Program® (e-LTP™) process. They will be required to take and pass the Kansas MPJE.
 - d. If the new PIC was previously licensed in Kansas, but has let the license lapse, they will need to complete the reinstatement process through the Kansas Board of Pharmacy using the LA-60 form available on the Board website.
 - e. If the new PIC is currently licensed in Kansas, has been licensed more than two years, but has never served as a PIC at a facility located in Kansas, they will need to take and pass the Board's PIC exam. The new PIC may request the exam by emailing pharmacy@ks.gov. Please provide the facility number and the PIC's name and Kansas license number.

Specific instructions for renewal will be provided closer to the renewal period, but the Board understands that obtaining pharmacist licensure and an inspection could take some time. Please note that by submitting the PIC change at the time of renewal, the pharmacy will avoid paying an additional PIC change fee.

After July 1, 2018, an outgoing PIC must submit the signed Part A of the BA-50 form to the Board within 5 days of leaving the position. The pharmacy will have 30 days from the outgoing PIC's last day to designate a new Kansas-licensed PIC and submit Part B of the BA-50 form to the Board with proper payment. If the pharmacy is unable to secure a Kansas-licensed PIC within 30 days, a waiver can be requested by following the instructions on Part C of the BA-50. Waivers will not be granted for the initial PIC change completed in conjunction with the 2018 renewal.

Respectfully,

Kansas State Board of Pharmacy

Frequently Asked Questions

Does the pharmacist in charge need be licensed in Kansas?

Yes, all non-resident pharmacies must designate a Kansas-licensed PIC for the facility. This does not need to be the same pharmacist that is designated as the PIC for the home state registration.

When does the pharmacy need to be in compliance?

Any currently registered non-resident pharmacy must have a Kansas licensed pharmacist designated at the time of submitting the 2018 renewal (May – June 2018). When the pharmacy renews, they must provide a Kansas license number for their current PIC or change the PIC to a Kansas licensed pharmacist using the BA-50 form. They will also need to provide an inspection report completed within the past 18 months. Instructions for renewals will be sent out prior to the renewal portal opening.

Can a pharmacist be PIC at more than one location?

A pharmacist can only be a full-time PIC at one location. Full-time is defined as working 30 hours or more per week.

We have a pharmacist/PIC who is already licensed in Kansas. What do they need to do?

If your PIC was licensed in Kansas more than two years ago and has never served as PIC at a facility located in Kansas, they will need to take and pass our PIC exam. You can request a PIC exam by emailing pharmacy@ks.gov. Please provide the facility number and the PIC's name and Kansas license number.